

Minutes: Leesburg Planning Commission July 18, 2002

The Leesburg Planning Commission met on Thursday, July 18, 2002 at 7:00 p.m. in the Council Chambers at 25 West Market Street, Leesburg, VA. Staff members present for the meeting were Randy Hodgson, Nick Colonna, Delane Parks, Nancy Kitchens, Susan Swift, Kaj Dentler, Bill Farence, Mac Willingham, Paul Gauthier and Jennifer Moore.

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. Chairman Vaughan welcomed the new Planning Commissioners.

Chairman Vaughan also introduced Susan Swift the new Director of Planning, Zoning and Development and welcomed her to the Town.

Chairman Vaughan also welcomed Vice- Mayor Jackson to the Planning Commission meeting.

ROLL CALL:

Present: Chairman Cliff Vaughan
Commissioner Bangert
Commissioner Clem
Commissioner Werner
Commissioner Hoovler
Commissioner Kennedy
Commissioner Schonberger

Absent: Councilmember Umstatt

ADOPTION OF MINUTES:

Commissioner Kennedy made a motion to approve the minutes of June 20, 2002 as submitted.

Motion: Kennedy

Second: Werner

Carried: 4-0-3 with Clem, Bangert and Hoovler abstaining

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Commissioner Werner made a motion to approve the June 6, 2002 minutes as amended.

Motion: Werner
Second: Schonberger
Carried: 3-0-4 with Vaughan, Clem,
Hoovler, Bangert

REMARKS BY PETITIONERS

None

PUBLIC HEARINGS:

None

SUBDIVISION AND LAND DEVELOPMENT:

None

ZONING:

None

COMPREHENSIVE PLANNING:

COMPREHENSIVE 20-YEAR PARKS, RECREATION, OPEN SPACE, TRAILS, AND GREEN WAYS MASTER PLAN – Kaj Dentler, Director of Parks and Recreation

BALLS BLUFF PARK SITE MASTER PLAN – Kaj Dentler, Director of Parks and Recreation

Mr. Dentler gave a brief staff report regarding the above items. Mr. Dentler also addressed concerns brought up by residences concerning these two applications.

Commissioner Werner made a motion to approve both the Comprehensive 20-Year Master Plan and the Balls Bluff Park Master Plan as submitted.

Motion: Werner
Second: Schonberger
Carried: 7-0

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PREVIEW – GOD’S CHILDREN LEARNING CENTER, SE 2002-02 – Nancy Kitchens, Senior Planner

Ms. Kitchens gave a brief overview of this application for the Planning Commission.

Mr. Steven Robin, representative for the applicant came forward to answer any questions from the Commission.

PREVIEW – 309 PARKER COURT, SE 2002-01 – Nancy Kitchens, Senior Planner

Ms. Kitchens gave a brief overview of this application. The applicant is proposing a used car and sales/service auto center.

Mr. Beck Dickerson, representative for the applicant came forward to answer any questions from the Commission.

COUNCIL REPRESENTATIVE’S REPORT:

None

STAFF AND COMMITTEE REPORTS:

Commissioner Werner gave a report on the Residential Traffic Committee.

OLD AND NEW BUSINESS:

Vice Mayor Jackson came forward and asked the Planning Commission if it would be following the Council in taking a recess for the second meeting in August.

Chairman Vaughan took a moment to recognize Councilmember Martinez in the audience.

Commissioner Werner made a motion to take a summer recess in the form of no meeting to occur on the regularly scheduled date of August 15, 2002 and to return the first Thursday in September.

Motion: Werner
Second: Kennedy
Carried: 7-0

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Commissioner Kennedy nominated Commissioner Schonberger as Vice-Chairman of the Planning Commission.

Motion: Kennedy
Second: Bangert
Carried: 7-0

Commissioner Werner made a motion to purchase planters for the outgoing Planning Commission members.

Motion: Werner
Second: Kennedy
Failed: 2-6 with Vaughan and Werner
voting Aye

The Commission decided to form a committee to determine why type of gift would be appropriate now and in the future when a Commissioner leaves the Commission.

ADJOURNMENT:

There being no further business the meeting adjourned at 8:40 p.m.

PREPARED BY:

APPROVED BY:

Jennifer Moore, Commission Clerk

Cliff Vaughan, Chairman